



**MACKSVILLE-SCOTTS HEAD SURF LIFE
SAVING CLUB INC. ABN: 31637315870**

**MINUTES OF MONTHLY MEETING:
Wednesday 14.06.2017 6:30pm
Held at the Clubhouse**

1. MEETING OPENED 6.30PM

2. ATTENDANCE AND APOLOGIES

Andrew Moran, Scott Norman, Peter English, David Brunsdon, Michael Coulter, Jim Brazel, Paul Young.

Peter English left at 7.14pm

Apologies: Jason O'Donnell, Cath O'Donnell

3. ADOPTION OF MINUTES OF THE COMMITTEE MEETING HELD ON 12.04.2017

Resolved on the motion of Michael Coulter/Peter English that the minutes of the meeting held on 12 April 2017 be adopted.

4. ADOPTION OF MINUTES OF THE COMMITTEE MEETING HELD ON 26.04.2017

The Secretary advised of a request that the minutes note that a Committee member used abusive language and intimidation towards a particular Committee member in front of witnesses in front of the Clubhouse. It was requested that this be recorded as a breach of the SLSA code of conduct. The allegation was refuted by the person concerned. It was **agreed** that the allegation be noted and that the allegation and rebuttal be referred to the President of the Mid North Coast Branch who has agreed to investigate a number of grievances at the Club.

Resolved on the motion of Michael Coulter/Scott Norman that the minutes of the meeting held on 26 April 2017 be adopted.

5. TREASURER'S REPORT (Scott Norman)

Written reports for the previous two months were provided to the meeting.

The Treasurer advised that a stocktake of clothing needs to be undertaken. Jim Brazel undertook to do this.

Resolved on the motion of Scott Norman/Peter English that the list of unreconciled purchase card transactions totalling \$271.15 in the June report be reimbursed to the Visa debit card account.

The Treasurer noted that \$900 had been received for entries for the SUP weekend.

The Treasurer noted that the gross margin for the bar was running at 48%.

Resolved on the motion of Scott Norman/Michael Coulter that the Treasurer's Report be adopted.

6. PRESIDENT'S REPORT (Andrew Moran)

The President referred to the need to fix a section of the roof in the hall which was leaking and damaging the ceiling. It was **agreed** that the President would contact a recommended local repairer (Mr Fogarty) to seek a quote for the repair of the roof.

The President discussed the operations of the bar and in particular the required ratio of bar volunteers to patrons. His view was that a ratio of 1:50 is workable.

The President indicated that he was happy to continue with the role of function co-ordinator but asked the Committee to consider whether or not the role should be paid or unpaid.

7. VICE PRESIDENT'S REPORT (Jim Brazel)

The Vice President requested approval to attend training as a Membership Protection Officer. Paul Young also expressed an interest in undertaking the training.

Resolved on the motion of Michael Coulter/David Brunsdon that the Club make a recommendation supporting Jim Brazel and Paul Young undertaking the training for a Membership Protection Officer.

8. SECRETARY'S REPORT (Michael Coulter)

The Secretary provided a written report to the meeting and referred to the matters highlighted in the report as requiring attention.

It was **agreed** that the Secretary respond to the request for an APRA licence on the basis of volunteer musicians performing 2 hours each Sunday.

There was discussion about the \$40,000 grant received from the Surf Club Facility Program.

Resolved on the motion of Jim Brazel/Michael Coulter that the Club approach Allied Airconditioning or another commercial kitchen supplier to prepare a quote for the refurbishment of the kitchen and also the provision of a dishwasher for the bar.

9. MEMBERSHIP APPLICATIONS

The Secretary read a list of new and renewing members being Trevor Nilsen, Belinda Dyer, Jesse Mola, Penny Moran, Christian (John) Lackey, Laura Peisley, Jed Peisley and Andrew Moran (2017/2018).

Resolved on the motion of Michael Coulter/Jim Brazel that the Club agree to accept the new and renewing members.

GENERAL BUSINESS

The Secretary advised that a defibrillator with a child key had been received, being the defib applied for in a grant program conducted by the Mid North Coast Branch. It was **agreed** that a letter of thanks be sent to the Branch.

It was noted that the Annual General Meeting is being held on Sunday 2 July 2017.

It was noted that the next Committee Meeting is to be held on Wednesday 12 July 2017.

MEETING CLOSED AT 7.50pm