

## **Incoming Correspondence – June 2017**

Matters requiring action/discussion shown in **bold**.

- 15/6/2017 Elgas – invoice for \$278.39
- 15/6/2017 Paper Boys – statement with \$15.67 owing
- 21/6/2017 Origin – invoice for McKay Street building - \$161.92
- 24/6/2017 Friendly Grocer – invoice for \$399.32
- 24/06/2017 Nambucca Shire Council – Water Usage account - \$0 owing
- 24/06/2017 ATO – BAS statement for completion
- 24/06/2017 Elgas – invoice for \$199.47
- 24/06/2017 Telstra – invoice for \$94.18
- 29/06/2017 Macksville Mower Centre & Auto Centre – invoice for \$175 for new surf boat batteries
- 2/07/2017 Pam Hallam – ownership statement - \$636 income
- 2/07/2017 **Charmain Berry – proposal to use Surf Club kitchen (refer attached)**
- 3/07/2017 Mid North Coast Internet – invoice for \$10.90
- 8/07/2017 Elgas – statement with \$457.39 owing
- 8/07/2017 **Origin Energy – advice to renew electricity plan**

## **Outgoing Correspondence – June 2017**

- 4/07/2017 Belinda Anderson – thank you letter for donation of guitar, amplifier and stand
- 8/07/2017 SLSMNC – Annual Report

**To the Scotts Head Surf Life Savers Club,**

**Management team and Members,**

Hello my name is Charmian Berry aka Isabella Sear's mum a nippers member or Trent Donnelly's partner whom he is also a volunteer member for your club.

I was out at your beautifully situated surf club on Mother's Day with my family and loved everything, but one thing was missing FOOD.

I'm writing to you in regards to the idea of opening your kitchen to sell some basic food at a reasonable price eg:

Bacon and egg rolls

Roast meat rolls

Varied soups (winter times)

Chips

and Sharing tasting platters for two.

Are just some of the beginning ideas I have, I intend on using mostly all takeaway and some crockery, to help encourage members and guests to have a drink and relax at the club.

I'm willing to open all Sundays 12 to 6pm. Trent is also able to work the bar in these times if nesscary. I am happy to make a donation to the club for use of the kitchen if accepted.

I would appreciate a two weeks notice if you except me please.

I'am happy to negotiat all ideas and requests.

**Kind Regards,**

**Charmian Berry**