

**MACKSVILLE-SCOTTS HEAD SURF LIFE SAVING CLUB  
MANAGEMENT COMMITTEE MEETING  
NOTICE OF AGENDA**

8.03.2017 6:30pm  
MSHSLSC Clubhouse

1. Meeting Open
2. Attendance and Apologies
3. Minutes of previous meeting
4. Business arising from previous meeting
5. Ratification of Executive decisions
6. Finance report
7. Reports/items from the following
  - (a) PRESIDENT (Andrew Moran)
  - (b) VICE PRESIDENT (Jim Brazel)
  - (c) SECRETARY (Michael Coulter)
  - (d) TREASURER (Scott Norman)
  - (e) CLUB CAPTAIN (Barry Clow)
  - (f) CLUB VICE CAPTAIN (Peter McNally)
  - (g) CHIEF TRAINING OFFICER (Cath O'Donnell)
  - (h) DEVELOPMENT OFFICER (Mark Werner)
  - (i) SURF SPORTS OFFICER (Jason O'Donnell)
  - (j) POWERCRAFT OFFICER (David Brunsdon)
  - (k) JUNIOR ACTIVITIES COORDINATOR (Lara Jones)
  - (l) JUNIOR EDUCATION OFFICER (Gavin Jones)
  - (m) PUBLICITY OFFICER (Anna Walshe)
  - (n) MEMBERSHIP OFFICER (Dot Clow)
  - (o) FACILITIES AND SAFETY OFFICER
  - (p) PUBLIC OFFICER (Michael Coulter)
  - (q) SOCIAL COMMITTEE (Cath O'Donnell)
  - (r) SURF BOAT REPORT (Michael Coulter)
  - (s) ATV COORDINATOR (Peter English)
  - (t) GEAR STEWARD (Terry Falson)

Agenda Items

- I. Payment for Function Coordinator Role
- II. Nambucca Shire Council – request for feedback on options for coastal protection works (refer attached report)
- III. Nambucca Shire Council – option to comment on proposed closure of part of Adin Street and Short Street for the Scotts Head Food and Wine Fair on Sunday 9 April
- IV. SLSNSW – response to question as to whether ordinary members can attend and speak at Management Committee meetings – refer below:

*Hi Michael*

*In response to your email below, SLSNSW have sought some advice and there is nothing in your constitution which actually gives the right to non-*

*management committee members to attend management committee meetings. Notice of committee meetings must only be given to management committee members. Given there is no constitutional right it becomes a matter of practice and procedure, and attendance of non committee members and their rights in the meeting are at the discretion of the meeting chairperson, so if the President actually lets members in (which they are not obliged to do) they are not obliged to let them speak and they can actually ask them not to speak or to leave the meeting.*

*It is generally not considered good corporate governance for members to attend board/committee meetings.*

*Regards,*

*Michelle (Bainbridge)*

An alternate option is as per the Sawtell SLSC 2015 constitution which provides as follows:

*"... Any member is entitled to attend a Committee meeting but only Committee members have the right to vote at a Committee meeting".*

Sawtell's constitution is silent as to whether or not a member is entitled to speak at a Committee meeting. It could be left to the discretion of the President (Chairperson) as follows:

*".... Any member is entitled to attend a Committee meeting but only Committee members have the right to vote at a Committee meeting. Where approved by the Chairperson, the member may address the Committee."*