



**MACKSVILLE-SCOTTS HEAD SURF LIFE  
SAVING CLUB INC. ABN: 31637315870**

**MINUTES OF MONTHLY MEETING:  
Wednesday 8.11.2017 6:30pm  
Held at the Clubhouse**

**1. MEETING OPENED 6.35PM**

**2. ATTENDANCE AND APOLOGIES**

Present: Ken Laverty, Michael Coulter, Anna Walshe, Andrew Moran, David Brunsdon, Penny Moran, Jim Brazel, Lara Jones, Angela Walker

Apologies: Greg Bell, Chris Bell

**3. ADOPTION OF MINUTES OF THE COMMITTEE MEETING HELD ON 11.10.2017**

*# Resolved on the motion of Michael Coulter/Andrew Moran that the minutes of the meeting held on 11 October 2017 be adopted.*

**4. BUSINESS ARISING FROM THE COMMITTEE MEETING HELD ON 11.10.2017**

Andrew Moran advised that the installation of the new kitchen had been completed.

There was a discussion about a range hood. Andrew advised that the kitchen contractor had recommended the Club simply acquire a domestic range hood from Bunnings which would save a lot of money compared to the commercial equivalent and do the same job.

A quote is being obtained for a Nippers trailer

Andrew Moran advised that he had obtained a quote for a cash register being \$849 plus a scanner at a cost of \$169. The supplier will program the cash register and scanner with the Club's products.

It was noted that the Stand Up Paddleboard (SUP) weekend had been advertised for 15-17 June 2018.

**5. RATIFICATION OF EXECUTIVE DECISIONS**

The following executive decisions were noted for ratification:

1. Purchase of banners
2. Replacement of roller doors in McKay Street

I was **agreed** that these expenditures be ratified.

**6. TREASURER'S REPORT (Chris Bell)**

The Treasurer was an apology and as a consequence there was no report.

## 7. PRESIDENT'S REPORT (Andrew Moran)

Andrew Moran noted there were already 8 weddings booked for the next calendar year.

## 8. VICE PRESIDENT'S REPORT (Jim Brazel)

Jim Brazel advised that the Club flag had been damaged and that a replacement was being organised.

It was requested and **agreed** that \$50 be provided to purchase material for the new flag. Ken Laverty is arranging for the flag to be made by the wife of a member.

Jim Brazel advised that an honour board showing the Club's Life Members had been completed and he was interested in receiving advice on the list of names to ensure he had included all Life Members. It was **agreed** that Jim be provided with the list of Life Members from the Annual Report.

Jim Brazel requested that as a matter of urgency the Club make representations for the removal of the no standing signs in front of the clubhouse. He noted that two (2) hall hirers had been booked for parking contrary to the signs; that there was often no alternative for hall hirers who had to load and unload vehicles for weddings and the like; that the signs were erected without any apparent consultation; and it was queried whether or not it was a matter for the Council when the signs are not located on land owned or controlled by the Council and that they were actually located on or adjoining land leased by the Club.

***# Resolved on the motion of Jim Brazel/Andrew Moran that the President make representations to Nambucca Shire Council seeking the removal of the no standing signs at the front of the clubhouse for the reasons that they serve no real benefit; are impractical for hall hirers; alienate the only close parking available for hall hirers and club members to load/unload vehicles; and that they are located on land which is neither owned nor controlled by the Council but which is on or adjoins the Club's leased area.***

It was **agreed** that Jim Brazel approach Todd Johnson in relation to connecting the bar sink to the sewer.

## 9. SECRETARY'S REPORT (Michael Coulter)

The Secretary provided a written report to the meeting.

***# Resolved on the motion of Michael Coulter/Andrew Moran that the Secretary's Report be adopted.***

## 10. CLUB CAPTAIN (Jim Brazel)

Jim Brazel requested that the Club contact the MNC Branch to confirm the date for the additional proficiencies required prior to 31/12/2017.

It was advised that the patrol rosters for the remainder of the year had been completed and would shortly be emailed to all club members. It was noted that the rosters could not have been completed earlier as it was unknown what the patrol strength would be.

It was **agreed** that the Club's website be updated with the patrol roster.

It was **agreed** that two new patrol shelters be acquired. Ken Laverty is to check with Mitre 10 Macksville as to whether they will donate them or provide them at cost price.

It was suggested that patrols be sent by text message to younger members as they may not look at emails.

#### **11. CHIEF TRAINING OFFICER (David Brunson)**

David Brunson advised that a bronze medallion and surf rescue certificate course had commenced but due to some misunderstandings it would officially start on Sunday 12 November between 9.30 and 12 noon. An IRB course is also to be run. It was noted that four (4) under 14's were keen to complete their SRC.

#### **12. POWERCRAFT OFFICER (David Brunson)**

David Brunson advised that the IRB's would be operational for the carnival.

It was noted that drivers and crew would be required for the carnival weekend. The cans for the boat series need to be laid by 8.30am on Saturday.

It was **agreed** that Andrew Moran do a Facebook post seeking IRB drivers and crew for the carnival.

#### **13. JUNIOR ACTIVITIES COORDINATOR (Lara Jones)**

Lara Jones noted that there had been a good start to the Nippers season with 109 registrations. She was also pleased with the many parents who were providing help in organising the activities. The Nippers carnival at Nambucca Heads is coming up in mid November.

Anna Walshe has taken photos and prepared a story for the Guardian News edition on 9 November.

The hooded towels which were purchased for the Nippers have been distributed.

There was discussion about a hardship policy for Nippers participation. Currently the registration is \$55 per child. It was noted that no one wanted children precluded from participation because it was unaffordable for their parents.

***# Resolved on the motion of Lara Jones/Anna Walshe that the parent concerned be requested to put forward a payment proposal for the Committee's consideration.***

***# Resolved on the motion of Anna Walshe/Lara Jones that they become Facebook Administrators in place of Peter McNally and Jason O'Donnell with Angela Walker to be a Contributor.***

There was discussion about the WAVES program and it was **agreed** that there will be a requirement for water safety from 4 – 8 December for 31 children from years 5 and 6 at Scotts Head Primary School.

#### **14. PUBLICITY OFFICER (Anna Walshe)**

It was **agreed** that Tim Shields be requested to update the website page with some current information and photos.

David Brunson **agreed** to enquire with the Branch as to whether they provide Instructor shirts.

It was noted that more fluoro age manager shirts had been ordered.

## 15. MEMBERSHIP OFFICER (Penny Moran)

Penny Moran read a list of new and renewing members.

***# Resolved on the motion of Michael Coulter/Penny Moran that the list of new and renewing members be accepted.***

## 16. FIRST AID OFFICER (Angela Walker)

It was noted that two (2) shark trauma packs are to be ordered.

It was noted that the books required for the Bronze and SRC courses had been ordered.

## GENERAL BUSINESS

There was discussion about a suggestion from a member of the public that the rust in the steel under the verandah slab should be inspected by a structural engineer.

***# Resolved on the motion of Jim Brazel/Michael Coulter that the Secretary approach either John Hembry or Ron Hawkins to inspect the rust and provide recommendations in relation to its treatment.***

It was **agreed** to keep the telephone connection as it's required for the Club's internet connection.

There was discussion about the flat/members' accommodation above the hall and how it should be refurbished. It was noted that the Committee needed to agree on its primary purpose. Whether or not its primary purpose is to generate revenue from hiring out or if it is to primarily provide for meetings and member accommodation. It was **agreed** that its purpose was primarily to provide for members. Accordingly it was **agreed** that the proposed refurbishment of the flat could leave existing walls as they are (ie not increase the size of the bathroom as previously proposed).

There was discussion about the carnival to be held on 18 and 19 November.

It was **agreed** that Andrew Moran would prepare a flyer.

It was noted that the Branch required the use of the carnival management system and that the Club has an email address for events. It was **agreed** that entries go to the email address and then to the MNC Branch (Ray McDonagh).

It was noted that the carnival would require officials. Suggested officials were Jason O'Donnell, Barbara Bethe, Greg Bell, Tim Atherton and possibly Dick Shelldon.

It was **agreed** that a Facebook post go out for drivers and crew.

It was **agreed** that Penny Moran would make lunch for officials on the Saturday and Sunday.

It was noted that Ken McKay is available to do the lunch BBQ on Saturday.

There was discussion about the food requirements – 250 steaks, 150 thick sausages, bag of onions, tomato, BBQ sauce, serviettes.

Ken Laverty advised that he had secured a donation of 2 kegs. Tooheys are also providing prizes.

It was **agreed** that Lara Jones obtain a donation from Woolworths for bread.

It was **agreed** there be egg and bacon rolls and orange juice for breakfast on Sunday.

A box (15 dozen) eggs are required.

Ken Laverty advised that he had ordered 30 x 1 litre pots of honey as prizes.

It was **agreed** that the dinner price on Saturday night be \$15 per head.

There was discussion about the arrangements for the SUP weekend.

***# Resolved on the motion of Lara Jones/Michael Coulter that the Club support the SUP weekend event via donation of the hall hire and the provision of bar staff but note that the Club does not wish to be responsible for running the event itself.***

**MEETING CLOSED AT 8.43pm**